



CUSTOMER SERVICE REQUEST FORM

GHA ENTERPRISES INC

30875 Date Palm Drive, Suite C2, Cathedral City, CA 92234

Tel 760-969-1400 / Fax 760-322-6333

After Hours Emergencies Only: 800-657-0227

Email Customerservice@ghacompanies.com

To help ensure attention to your request in a systematic and timely manner, this form must be used for all service requests. Please complete this form **in detail** and return by Certified Mail, Fax or Email to the address above. You may also deliver your request in person to the address above. Do not take to Sales Office, Sales Associates cannot accept this request. Service requests can also be submitted online at www.ghacompanies.com/customerservice.

****GHA DOES NOT ACCEPT SERVICE REQUESTS BY TELEPHONE****

REQUEST DATE: _____

COMMUNITY: _____ LOT NO. _____ CLOSE OF ESCROW: _____

HOMEOWNER: _____ EMAIL: _____

ADDRESS: _____ PHONE: _____

	DESCRIPTION OF REQUEST	ACTION	COMPLETED
1			
2			
3			
4			
5			

Please Allow Approximately 60 Days from Date of Request for Completion

By my signature below, I give permission for "BUILDER", their agents, employees or designees to enter my property, as referenced to above; for the purpose of repairing or completing customer service / construction items in my home as described herein. ****NOTE: GHA ENTERPRISES, INC. or any of its representatives will not enter a residence or complete any customer service repairs without an adult, AT LEAST 18 YEARS OF AGE OR OLDER in the residence.** In a case of only minor(s) being present warranty work will need to be rescheduled.

Homeowner: _____ Date: _____

Further, by executing this Request for Customer Service, I agree to indemnify, hold harmless and defend GHA Enterprises, Inc., its officers, directors, employees, agents, and/or representatives from and against any and all claims associated with any third party entering my residence in my absence. This indemnification provision will not apply to the work performed on my residence pursuant to this Request for Customer Service.